

**DRAFT**  
**Board of Directors Meeting**  
**Canadian Institute for Nuclear Physics (CINP)**  
**July 29, 2008, 12:30 EDT**  
**(Meeting held by telephone conference)**

**Present:** Garth Huber, Ex-Officio, Chair (Regina), Roby Austin (Saint Mary's), Jean Barrette (McGill), Kumar Sharma (Manitoba)

**Excused:** Paul Garrett (Guelph), Randy Lewis (Regina), Zisis Papandreou (Regina)

**Minutes**

1. The agenda was approved as circulated (appended).
2. **Motion** (Barrette/Austin): To approve the minutes of June 26<sup>th</sup> Board of Director Meeting as distributed by e-mail on June 28<sup>th</sup>. **CARRIED**
3. Appointment of a President.

**Motion** (Austin/Barrette): For Kumar Sharma to become Acting President of the CINP pending the election of a President at the next board meeting when more members of the Board are present. **CARRIED**

At this point the Chairmanship of the meeting was transferred to Kumar Sharma and Garth Huber presence in the meeting was as a Guest.

4. **Motion** (Austin/Barrette): To approve Charles Davis (TRIUMF) as faculty members and Micheal Schumaker (Guelph), Des Ramsay (Manitoba) and Kathryn Green (Guelph) as Associate members of the CINP. **CARRIED**
5. The meeting continued with a discussion about the Terms of Reference submitted for approval by three of the CINP Scientific Working Groups (Nuclear Astrophysics, Beyond the Standard Model, Nuclear Physics Education and Training). It was noted that some additions and clarifications concerning who is allowed to vote for the Chair of SWG and how the election should be held had been added to the proposed Terms of Reference of some working groups. The Board considered these additions positively and suggested that each working group used the new wording in this section of their Terms of Reference.

The Board had also some reserve about the proposed wording of the section "SCOPE, MISSION AND GOALS OF THE SCIENTIFIC WORKING GROUP" of the SWG on Nuclear Astrophysics. It also suggested some minor editorial changes to the Terms of Reference of the two other SWG. As result the following motion was approved.

**Motion** (Barrette/Austin): To table the approval of the SWG Terms of Reference as presented and that the Chairs of the SWG be sent suggested modifications for their consideration before approval at the next board meeting. CARRIED

6. **Motion** (Austin/Barrette): To table discussion regarding the creation of a SWG on Applied Physics CARRIED
7. The meeting then moved to a discussion of the upcoming NSERC MRS application. For the CINP to apply for an MRS, the urgent item is the submission of a Form 181 (Letter of Intent to Apply for a Major Resources Support Grant) that is due on August 1<sup>st</sup>. It was suggested that as secretary of the CINP, Paul Garrett would be the applicant and that all the Board members would appear as co-applicant on the application. Jean and Roby agreed to make a first draft the required letter of intent to be distributed for approval by e-mail. It was decided that the discussion of the formal application that is due on Oct. 1<sup>st</sup> should be discussed at the next Board Meeting to be scheduled as early as possible (see item 9)

(The Form 181 was submitted to NSERC, it was sent by courier from McGill on July 31<sup>st</sup>.)

8. There was no other business.
9. The next meeting of the Board of Directors is tentatively scheduled for August 20th, 2008 at 12:30 EDT.
10. The meeting was adjourned at 13:35 EDT.

## Appendix

### CINP Directors Meeting

#### AGENDA

Tuesday, July 29/08 09:30BC/10:30Sask/11:30Central/12:30East/13:30Atl.

1. Approval of agenda.
2. Approval of the minutes of our June 25 meeting.
3. Appointment of President.  
  
[GH will transfer the Chairmanship of the meeting at this point.]
4. Approval of new member applications.
5. Approval of SWG terms of reference.
6. Discussion regarding Applied Physics SWG.
7. Discussion regarding upcoming NSERC MRS application.
8. Any other business.
9. Date and time of next Board meeting.
10. Adjourn.